

VILLAGE OF BREWSTER

BOARD OF TRUSTEES

Draft Minutes

The Board of Trustees of the Village of Brewster is holding a Regular Meeting on November 28, 2007 at Village Hall, 208 Main Street, Brewster, New York. The meeting is called to order at 7:30 P.M. by Deputy Mayor Banks.

Attendees:

Mayor: John Degnan
Deputy Mayor and Trustee: William Banks
Trustees: James Schoenig, Yoshihiko Ito, Terri Stockburger
Village Engineer: John Folchetti,
Village Counsel: Gary Kropkowski
Clerk & Temporary Treasurer: Peter Hansen

Absent:

Pledge to flag.

- 1) Public Comment
 - a) Nick Lovallo would like to see hundreds of gallons spelled out on the sewer bill.
 - b) Stormwater is flooding sidewalks on some Village streets including Eastview. JRFA to investigate causes and remediation.
- 2) Parade Permit – Southeast Museum Association Holiday Lighting festival, December 1, 2007 5:00 to 6:30 PM Main Street train station to WBH.
 - a) Mayor Motions, Trustee Stockburger seconds, motion carries 5-0
- 3) Mr. Ruchala
 - a) Holiday Lighting Festival – Mr. Ruchala explained that the Southeast Museum was financing the Holiday Lighting festival but did not have enough money to pay for a video of the event. Mr. Ruchala asks the Board to fund the video from monies in the Celebration fund designated for Brewster on the Move.
 - i) The Mayor motions to authorize the expenditure of up to \$1,500 for the Brewster on the Move video, Trustee Stockburger seconds, motion carries 5-0
 - b) Parking – Mr. Ruchala would like the Board to consider changes to the parking regulations with an eye toward reducing the time limit from 2 hours to 15 minutes.
 - i) Mayor motions to appoint Mr. Ruchala to do a parking survey and report back to the Board with the results.
- 4) Engineer's Report – Mr. Folchetti
 - a) Mayor motions to have Mr. Folchetti convene a zoning committee to review the comments received from Counsel Hollis. Trustee Stockburger second, motion carries 5-0
 - b) Mayor motions to approve the expenditure of funds for Cassidy to install lighting on the stairway between Marvin Ave. and the Tri-State lot. Trustee Banks seconds, Trustee Ito is concerned about the cost and wants to wait for NYSEG to weigh in on additional lighting from the utility pole. Motion carries 4-1 with Trustee Ito voting against.

- c) STES WWTP/WWCS O&M contract renewal – Mayor requests authorization to sign the agreement with STES. Trustee Schoenig motions to authorize the Mayor to sign the operating and maintenance agreement with STES, Trustee Stockburger seconds, motion carries 4-0 with Mayor Degnan abstaining.

5) Police Report – Chief Mancone

- a) Mayor Degnan motions to accept the Police Report, Trustee Stockburger seconds, motion carries 5-0.
- b) Mayor Degnan rises to commend the Brewster Village Police Department for the outstanding work done creating the department, engaging the community, and making the Village of Brewster a better place to live and work.

6) NYS Route 6 Retaining Wall and Culvert Crossing Replacement Construction Project.

- a) Mayor Degnan states; “The selection committee: Trustee Schoenig, Trustee Banks, and myself, have come to a selection after careful review and consideration of the three expressions of interest received. Based upon our review and rating the top scoring firm is J. Robert Folchetti and Associates (JRFA). The Village of Brewster has over eight years of successful project execution, reconciliation, and project management with JRFA. This firm’s integrity and professionalism has never been compromised.

Therefore based on our positive experience and JRFA’s credentials I recommend the Board appoint Trustee Schoenig as Contract Administrator and approve J. Robert Folchetti for this project.

Trustee Ito motions to accept the selection committee’s endorsement and recommendation, Trustee Stockburger seconds, motion carries 5-0.

7) Voucher Review and Approval

- a) Total Vouchers to be paid: \$48,936.54
consisting of:
 - i) A – General \$20,543.50
 - ii) F – Water \$14,671.23
 - iii) G – Sewer \$13,371.81
 - iv) H10 – Sewer Capital \$350.00

- b) Mayor Degnan motions to approve Vouchers, Trustee Ito seconds, motion carries 5-0

8) Code Editorial Analysis – Mr. Gress and Mr. Kropkowski

- a) Mr. Jack Gress stated that all issues have been addressed and wants Village Attorney Kropkowski to weigh in. Counsel Kropkowski states that everything appears to meet legal muster. Mr. Gress asks the Village Board to accept the Editorial Analysis as modified by review. Mayor Degnan motions to endorse Mr. Gress’ recommendation, Trustee Schoenig seconds, motion carries 5-0.
- b) Mayor Degnan rises to recognize Mr. Gress’ for exceptional contribution to the Village of Brewster on the Code Review project. His untiring devotion and attention to detail has enabled this project to move forward in a manner not otherwise achievable without his help and guidance.

9) Land Lease review – Mr. Howells, Board, and Mr. Kropkowski

- a) Counsel Kropkowski says all legal matters have been addressed. Mayor Degnan wants the Board to appoint three members to the Local Development Corporation and asks Mr. Howells to forward the LDC member guidelines to the Clerk for distribution to the Board.

10) New Business

- a) Ms. Piccini says there is an opening for a chair on the planning board with her election to the Board of Trustees.

11) Public Comment

- a) Mayor Degnan stands to address the Board of Trustees and the gathering. As this is the Mayor's last meeting in this capacity he conveys that he is touched by his friends, Denis Castelli, Jack Gress, and a host of others who help the Village on an ongoing basis achieve remarkable results. Mayor Degnan says he is proud to be a part of the progress made to date and looks forward to seeing continued positive changes in the years ahead. The Mayor thanks everyone. Mayor Degnan received a standing ovation from the crowd and the Board of Trustees.

12) Adjourn – Mayor Degnan motions to adjourn, Trustee Stockburger seconds, motion carries 5-0.